



No. AICTE-EC/16421/21/DTE

Dated: 02.07.2021

CIRCULAR NO.45/2021

Sub:- Technical Education - Placement under Career Advancement Scheme - Applications from qualified Lecturers called for - Reg

Ref :- 1. GO(Ms) No. 37/2021/HEdn dated 28.01.2021
2. GO(Ms) No 75/2014/Fin Dated 20.02.2014
3. GO(Ms) No. 262/2015/Fin Dated 01.07.2015.
4. AICTE Notification dated 04.01.2016

As per Government Order read as 2nd paper above, AICTE Scheme has been implemented in Government /Aided Polytechnic Colleges in the State with effect from 01.07.2013. Vide Government Order cited 1st above Government have issued detailed guidelines for Career Advancement Scheme(CAS) for placement of faculties in Govt./Aided Polytechnic Colleges.

Based on the directions contained in G.O referred 1st above , It is decided to place all qualified existing Lectures and those who have retired after 01.07.2013 under CAS by considering their academic qualification and length of service as per the AICTE norms.

As such, all qualified Lecturers in terms of the G.O referred 1st above, of both Govt. and Aided Polytechnics under this Directorate are requested to forward their application for CAS placement along with the Proforma appended, duly filled in, in terms of the CAS guidelines for placement of faculty under Career Advancement Scheme as stipulated in the G.O . All applicants claiming such placement under CAS are requested to submit the applications (through online). Hard copies of the same shall also be forwarded after proper attestation of Head of Institution. In case of Aided Polytechnics, the applications and attested copies of relevant documents along with Service Book should be directed through the RDTEs concerned.

The incumbents claiming more than one CAS placement should apply separately for each stage. For the first placement, the entire Lecturer service upto the date of claim will be the assessment period and information/documents relevant to that period should be provided. For subsequent placements, stipulated assessment period from the previous placements should be completed and information/documents relevant to that period should be provided.

For counting of past service for placement under CAS experience certificate issued by the appointing authority of that institution should be produced. Past service will be counted strictly as per the conditions stipulated in G.O referred 1st above.

The final decision of CAS placements will be decided by the Screening and Evaluation Committee and Selection Committee constituted at DTE and shall be binding. The IQAC constituted in DTE will be the appellate authority.

The applications should be submitted through online and the print out of the application with the following documents attached should reach this office before the last date.

1. Attested copy of appointment order as Lecturer, details of declaration of probation ,

LWA details if any, details of disciplinary action if any during the assessment period.

2. Copies of certificates of qualification duly verified and attested by the Head of Institution/Joint Director as the case may be.
3. Undertaking of the beneficiaries duly countersigned by the Head of Institution/Joint Director as given in the appendix of G.O cited 2nd.
4. Duly filled application should be countersigned by the Head of Institution /Joint Director as the case may be.
5. Service book in the case of beneficiaries of Aided Polytechnic Colleges

The link for uploading the application is <http://admissions.dtekerala.gov.in/tpms>

The last date of receipt of application will be 31.07.2021



Dr. Byjubai T.P

Director of Technical Education (in-charge)

Instructions for filling the Application

Please fill the Proforma after checking the specimen copy of the application attached:

1. Promotion from stage to stage should be entered as shown in the text box given in the top left of the screen. Eg: Lecturer (AGP7000) to Lecturer (AGP8000)
2. Dates are to be selected as entered in the Service Book.
3. Qualification acquired only to be entered, that is courses “not completed /Undergoing “need not be entered.
4. Initial Placement Order No. is entered in the Specimen copy. (May be edited if there is any change in individual cases).
5. Previous Experience details shall be entered strictly in accordance with the guidelines stipulated in the G.O(MS)37/2021/HEDN. Experience Certificate issued by the appointing authority only will be considered. For online submission all fields are mandatory.
6. While filling the details of Refresher courses attended, only those courses satisfying the credit conditions stipulated in G.O(MS)No.37/2021/HEDN need to be entered. Also the course should be attended during the assessment period.
7. While filling Categories I, II, and III credits are to be awarded as per the credit conditions stipulated in G.O(MS)No.37/2021/HEDN, and range (min/max) values should not be exceeded. The same should be verified by Head of the Department and approved by the Head of the Institution
8. For category III, publication details should be provided in the Standard Format (Publication Title, Journal, Pages, date, ISBN)
9. The attached Declaration and Undertaking (duly attested) should be submitted along with copies of relevant documents and hard copy of CAS application.

DIRECTOR OF TECHNICAL EDUCATION

UNDERTAKING

I hereby undertake that any excess payment that may be found to have been made out of incorrect placement Under Career Advancement Scheme or any excess payment detected in the light of discrepancies noticed subsequently will be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Signature :

Name :

Designation :

Polytechnic College:

Place :

Date :

DECLARATION

I certify that the information provided is correct as per records available with the Institution/DTE and/or documents enclosed along with the duly filed PBAS proforma.

Signature of the faculty with Name, Designation, Place & Date

Verified

Signature of HOD

Approved

Signature of Principal

N.B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS Placements will be verified by the College and the directorate level IQAC.